

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

November 23, 2021

CALENDAR

Nov	23	6:00 p.m.	Public Work Session, J.C. Rice Educational Services Center
Nov	23	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Nov	23	immediately following	Executive Session, J.C. Rice Educational Services Center
Dec	14	6:00 p.m.	Public Work Session, J.C. Rice Educational Services Center
Dec	14	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Dec	21	8:00 a.m.	Regular Board Meeting, J.C. Rice Educational Services Center

- A. CALL TO ORDER
- B. THE ELKHART PROMISE
- C. INVITATION TO SPEAK PROTOCOL
- D. MOMENT OF PRIDE – SSAC
- E. CONSENT ITEMS:
 - Minutes – November 9, 2021 – Public Work Session
 - Minutes – November 9, 2021 – Regular Board Meeting
 - Claims
 - Gift Acceptance
 - Fundraiser
 - Conference Leave Requests
 - Overnight Trip Request
 - Grant
 - Personnel Report

- F. OLD BUSINESS

COVID Update

2022 Board Meeting Schedule – The Administration presents the revised proposed Board Meeting schedule for 2022, as initially presented at the November 9th regular meeting.

- G. NEW BUSINESS

2022-2023 School Calendar – The Administration presents the proposed 2022-2023 School Calendar, for initial consideration.

Transfer of Appropriations– The Business Office seeks Board adoption of a resolution to transfer appropriations.

ESSER Utilization Review

Financial Report – January 1, 2021 – October 31, 2021

Monthly Insurance Update

H. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

I. ADJOURNMENT

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

November 9, 2021

J.C. Rice Educational Services Center, 2720 California Road, Elkhart – at
6:00 p.m.

Place/Time

Board Members Present:	Roscoe L. Enfield, Jr. Dacey S. Davis Troy E. Scott	Babette S. Boling Kellie L. Mullins Anne M. VonDerVellen Douglas K. Weaver
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Roll Call

ECS Staff Present:	Tony Gianesi Mindy Higginson Kevin Scott	Brad Sheppard Steve Thalheimer Doug Thorne Beth Williams
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The Board was presented a summary of the Priority Audit by Dr. Alexander
McNeece of Solution Tree.

Topics
Discussed

The meeting adjourned at approximately 6:40 p.m.

Adjournment

APPROVED:

Signatures

Roscoe L. Enfield, Jr., President

Babette S. Boling, Member

Dacey S. Davis, Vice President

Kellie L. Mullins, Member

Troy E. Scott, Secretary

Anne M. VonDerVellen, Member

Douglas K. Weaver, Member

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

November 9, 2021

<p>J.C. Rice Educational Services Center, 2720 California Road, Elkhart – at approx. 7:05 p.m.</p>	<p>Place/Time</p>			
<table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">Board Members Present:</td> <td style="width: 33%;">Roscoe L. Enfield, Jr. Dacey S. Davis Troy E. Scott</td> <td style="width: 33%;">Babette S. Boling Kellie L. Mullins Anne M. VonDerVellen Douglas K. Weaver</td> </tr> </table>	Board Members Present:	Roscoe L. Enfield, Jr. Dacey S. Davis Troy E. Scott	Babette S. Boling Kellie L. Mullins Anne M. VonDerVellen Douglas K. Weaver	<p>Roll Call</p>
Board Members Present:	Roscoe L. Enfield, Jr. Dacey S. Davis Troy E. Scott	Babette S. Boling Kellie L. Mullins Anne M. VonDerVellen Douglas K. Weaver		
<p>President of the Board, Rocky Enfield, called the regular meeting of the Board of School Trustees to order.</p>	<p>Call to Order</p>			
<p>Mr. Enfield recited the Elkhart Promise.</p>	<p>The Elkhart Promise</p>			
<p>Mr. Enfield discussed the invitation to speak protocol.</p>	<p></p>			
<p>The Moment of Pride was presented by the Exceptional Learners Department on the Young Adult Program. Team members from the Young Adult Program showcased their work towards a goal attainment for school-to-employment opportunities as the students transition into the work world. The presentation included a scaffolding of work opportunities including those inside of Elkhart Community Schools for students. Also presented were two specific businesses that are self-run by the program, Low Tide Island Jewelry and Heart City Coffee.</p>	<p>Moment of Pride</p>			
<p>By a vote of 6 – 0 (Enfield abstained) the Board approved the following consent items:</p>	<p>Consent Items</p>			
<p style="padding-left: 40px;">Minutes – October 26, 2021 – Public Work Session AM Minutes – October 26, 2021 – Public Work Session PM Minutes – October 26, 2021 – Regular Board Meeting</p>	<p>Minutes</p>			
<p style="padding-left: 40px;">Payment of claims totaling \$7,108,274.28 as shown on the November 9, 2021, claims listing. (Codified File 2122-55)</p>	<p>Payment of Claims</p>			
<p style="padding-left: 40px;">The following donation was made to Elkhart Community Schools (ECS): \$16,000 from the Elkhart Education Foundation to purchase new music apparel for Elkhart High School (EHS) bands, choirs and orchestras.</p>	<p>Gift Acceptance</p>			

Proposed school fundraisers in accordance with Board policy. (Codified File 2122-56)	Fundraisers
Conference leave requests in accordance with Board policy for staff members as recommended by the administration on the November 9, 2021 listings. (Codified File 2122-57)	Conference Leave Requests
Overnight trip request from the EHS FFA Chapter for 14 FFA members to travel to Trafalgar, Indiana on November 12-14, to attend the FFA Leadership Conference.	Overnight Trip Request
Submission of the following grants to the Indiana Department of Education: Title II – Supporting Effective Instruction in the amount of \$537,016.39; and Title IV, Part A: Student Support and Academic Enrichment in the amount of \$269,147.67. (Codified File 2122-58)	Grants
	Personnel Report
Employment of certified staff member, Elona Yoder, science at ETI, for the 2021-2022 school year, effective 11/8/21.	Certified Employment
Leave for the following two (2) certified staff members, on dates indicated: Allison DeShone - intervention at Daly, beginning 11/23/21 and ending 12/21/21 Lisa Hassett - language arts at Elkhart Academy, beginning 10/26/21 and ending 11/19/21	Certified Leave
Resignation of the following three (3) certified staff members, effective on dates indicated: Denise Seger - Director of Human Resources at ESC, 1/21/22 Christina Snider - special education at Beardsley, 11/18/21 Serena Utteback - grade 3 at Roosevelt, 12/3/21	Certified Resignations
Contract cancellation of certified staff member, Suzanne Ragsdale, art at EHS, effective 11/9/21.	Contract Cancellation
Administrative appointment of Magdalena Lozano, Director of Human Resources at ESC effective 1/24/22.	Administrative Appointment
Employment of the following fifteen (15) classified employees, effective on dates indicated: Sandra Arnold - food service at Woodland, 11/9/21 Valorie Books - licensed nurse at West Side, 11/8/21 Grace Brubaker - bus helper at Transportation, 10/28/21 Claudia Burmeister - social worker at North Side, 11/1/21 Kathleen Enfield - secretary at West Side, 11/3/21 Angela Lee - food service at Pinewood, 11/2/21	Classified Employment

Miranda Meese - registered behavior technician at Freshman Division, 10/27/21
 Karen Mendoza - paraprofessional at Beck, 11/1/21
 Quiana Owens - food service at North Side, 11/8/21
 Jacqueline Pietrzak - custodian at North Side, 10/27/21
 Joanna Pizana - bus driver at Transportation, 11/8/21
 Patricia Rebman - food service at Freshman Division, 11/2/21
 Michael Schmidt - paraprofessional at Riverview, 11/1/21
 Akyah Taylor - paraprofessional at EHS, 10/27/21
 Iesha Young Cates - food service at Woodland, 11/1/21

Resignation of the following four (4) classified employees, effective on dates indicated:

Lisa Carte-Kime - substitute teacher at Elkhart Academy, 10/20/21
 Jessica Donovan - bus driver at Transportation, 11/2/21
 Dawn Fuqua - secretary at EHS, 10/19/21
 Mark Paustian - mechanic at Transportation, 11/8/21

Dr. Alexander McNeece of Solution Tree, presented a summary of the priority audit.

Superintendent Thalheimer reported COVID numbers have continued to decline. Dr. Thalheimer recommended the district go mask optional starting November 10, with the 2% positivity in a building requiring a return to masking. The requirement to mask while on school busses will remain in effect.

By a vote of 6 (Mullins, VonDerVellen, Weaver, Scott, Davis and Enfield) – 1 (Boling) the Board approved the recommendation for the district to go mask optional as of November 10. Lengthy discussion from the Board and audience members preceded the vote.

An amendment to the motion was presented by Mrs. Boling to stagger the move to mask optional with secondary schools effective November 10 and elementary schools effective after the Thanksgiving break to allow for vaccinations of that age group. Due to a lack of a second, the motion failed.

By unanimous action, the Board ratified the tentative agreement with the Elkhart Teacher’s Association for a new collective bargaining agreement. (Codified File 2122-59)

Classified Resignations

Priority Audit

COVID Update

Mask Mandate Review

Tentative Agreement

Doug Thorne, Legal Counsel/Chief of Staff, presented background information and an explanation of the process for a potential property swap at the Eastwood Elementary location. After lengthy discussion regarding the process, the current use of the property, and the potential issues related to industrial uses on adjoining property, the Board, by a vote of 6 (Mullins, Boling, VonDerVellen, Weaver, Davis and Enfield) to 1 (Scott) voted to uphold the previous Resolution of the Board of Trustees from the March 28, 2013 Board meeting regarding the Eastwood property.	Resolution
By a vote of 2 (Scott and Davis) – 5 (Mullins, Boling, VonDerVellen, Weaver and Enfield), the Board failed to adopt a Resolution of the School Board Approving Possible Exchange of Real Property. (Codified File 2122-60)	Resolution
The Board was presented the proposed 2022 Board Meeting schedule for initial review.	2022 Meeting Schedule
By unanimous action, the Board appointed Kathy Greene to the Bristol Public Library Board to complete the unexpired term of Kyna Morgan. (Codified File 2122-61)	Bristol Library Board Appointment
By unanimous action, the Board authorized the submission of a Common School Fund Loan Petition to the Indiana State Board of Education for an advance in the amount of \$1,153,858.00. (Codified File 2122-62)	Common School Fund Loan
By unanimous action, the Board authorized the bulk sale of 1,158 iPads having reached the end of their lifecycles.	Sale of iPads
An audience member questioned the status of violence in the schools.	From the Audience
A teacher presented the need for more preparation time in the workday for the requirements placed on staff.	From the Audience
Dr. Thalheimer noted the criteria regarding quarantine will be reviewed and revised prior to distribution to staff and families.	From the Superintendent
Board member, Babette Boling, highlighted the ribbon cutting held at the Eastwood Learning Garden earlier in the day.	From the Board
Board member, Doug Weaver, presented his impressions regarding prioritization of the Priority Audit.	From the Board

The meeting adjourned at approximately 10:10 p.m.

APPROVED:

Roscoe L. Enfield, Jr., President

Dacey S. Davis, Vice President

Troy E. Scott, Secretary

Babette S. Boling, Member

Kellie L. Mullins, Member

Anne M. VonDerVellen, Member

Douglas K. Weaver, Member

Adjournment

Signatures



WOODLAND ELEMENTARY SCHOOL
1220 COUNTY ROAD 3 • ELKHART, IN 46514
PHONE: 574-262-5578



ELKHART COMMUNITY SCHOOLS
J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

To: Board of School Trustees
Superintendent Steve Thalheimer

From: Jonathan LeVan, Principal

Date: November 15, 2021

Subject: Gift Acceptance

Woodland Elementary is excited to announce the donation of \$25,000 from the Rex and Alice Martin Foundation to be used for replacing playground equipment.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

Rex and Alice Martin Foundation Attn: Rex and Alex Martin
1516 Middlebury Street
Elkhart, IN 46516

School/Organization	Fundraising Activity Description/Purpose	Date(s) of Activity	Date Submitted	Sponsor(s)
Elkhart High/FFA	Selling of approved smart snack items at EACC, ACCELL, EHS and Freshman Division to raise money for the FFA fund to be used for uniform jackets, contest fees, supplies for contests and entry fees.	11/10/2021 - 12/22/2021	10/19/2021	Brenda Mueller
Elkhart High/Kindness Enterprises (Intense Program)	Homemade items that have been made by or with the assistance of Intense Special Education students will be sold and proceeds will be used to support community based activities, fund the cooking program and provide job skills training for our students.	12/9/2021 - 12/10/2021	10/26/2021	Steph Knowlton, Tracey Weirich, and Don Knowlton
	Please note the following fundraisers are presented for confirmation only.			
North Side Middle School/Creative Writing Club	The CWC has designed a t-shirt to sell through customink.com . The shirts will be shipped directly to the customer, so there will not be any selling going on at school. Funds will cover the expenses for publishing an Anthology of the students writing. Leftover funds may buy every member a copy of the non-fiction book that will be read after the first of the year and/or otherwise be saved for future costs.	11/8/2021 - 11/21/2021	10/15/2021	Brandy Bohm

ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: November 10, 2021
 TO: Dr. Steve Thalheimer
 FROM: Brandon Eakins *BE*
 RE: **Conference Leave Requests Paid Under Carl D. Perkins Grant
 November 23, 2021 - Board of School Trustees Meeting**


2021-2022 CONFERENCES	EXPENSES	SUBSTITUTE
<p>CareerVision-Association of Career and Technical Ed (ACTE)</p> <p>This conference will provide continuing education and networking with other CTE professionals to learn their strategies for course instruction.</p> <p align="center">New Orleans, LA</p> <p>December 1 - 3, 2021</p> <p>Seth Barnett (0-0) Patrick Brownnewell (0-0) Beth Davis (0-0) Brandon Eakins (0-0) Barbara Gingerich (1-1) *Virtual Martin Mullins (0-0)</p> <p align="center">Leadership</p>	\$8,301.91	\$0.00
<p>Performance and Race Industry Hot Rodders Championship</p> <p>Students will be competing in the Hot Rodders of Tomorrow National Championship. Students will be able to earn scholarship dollars, attend educational training, and interact with industry professionals that will help them with career advancement as they begin to enter the workforce.</p> <p align="center">Indianapolis, IN</p> <p>December 7 - 10, 2021</p> <p>Ryan Gortney (0-0) Dalton Bogaert (0-0)</p> <p align="center">Career and Technical Student Organizations Competitions</p>	\$2,250.50	\$0.00
TOTAL	\$10,552.41	\$0.00
2021-22 YEAR-TO-DATE PERKINS FUNDS	\$8,419.94	\$0.00
GRAND TOTAL	\$18,972.35	\$0.00

ELKHART COMMUNITY SCHOOLS

Elkhart, Indiana

DATE: November 18, 2021

TO: Dr. Steve Thalheimer, Superintendent

FROM: Dr. Bradley Sheppard 

RE: **Conference Leave Requests**
November 23, 2021 - Board of School Trustees Meeting

The following requests for excused absences are recommended for approval:

2021 - 2022 CONFERENCES	EXPENSES	SUBSTITUTE
ADVANCED TRAINING IN COLLABORATIVE AND PROACTIVE SOLUTIONS The information will provide strategies and interventions working with behavioral issues, attention deficits, anxiety in the classroom. I will train the four special ed teachers at PMMS after the training. Elkhart, IN <i>*Attendance is virtual*</i> December 9 - 10, 2021 (0 day's absence) TRACI HENN - PIERRE MORAN (1-4)	\$395.00 <i>Federal Medicaid</i>	\$0.00 <i>N/A</i>
INDIANA MUSIC EDUCATORS ASSOCIATION I am teaching a new music class for students in the Intense Interventions classes with peer mentors. I would like additional resources, ideas, curriculum choices and best practices to bring to this class. Fort Wayne, IN <i>*Attendance is subject to local health guidelines*</i> January 14 - 15, 2022 (1 day's absence) TRACEY WEIRICH - ELKHART HIGH SCHOOL (0-0)	\$349.45 <i>Title IV, FY20</i>	\$95.00 <i>Title IV, FY20</i>
	\$744.45	\$95.00
2021 YEAR-TO-DATE EDUCATION FUNDS	\$27,056.18	\$1,520.00
2022 YEAR-TO-DATE EDUCATION FUNDS	\$5,095.50	\$0.00
2021 YEAR-TO-DATE OTHER FUNDS	\$83,090.98	\$3,705.00
2021 YEAR-TO-DATE ADJUSTMENTS	\$0.00	\$0.00
2022 YEAR-TO-DATE OTHER FUNDS	\$4,669.28	\$1,235.00
2022 YEAR-TO-DATE ADJUSTMENTS	-\$2,547.75	\$0.00
GRAND TOTAL	\$117,364.19	\$6,460.00

(Figures in parentheses are the number of conferences & the number of absence days previously approved for the current school year.)

**ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST**

School: EACC

Class/Group: Ag/Motorcycle/Outdoor Power Technology

Number of Students: 6

Date/Time Departing: 12-7-21 7:00 AM

Date/Time Returning: 12-11-21 5:00PM

Destination: Indianapolis IN
City State

Overnight facility: Staybridge Suites Indianapolis Downtown Convention Center

Mode of Transportation: Activity Bus

Reason for trip: Hot Rodders of Tomorrow National Competition

Names of chaperones: Ryan Gortney

Dalton Bogaert

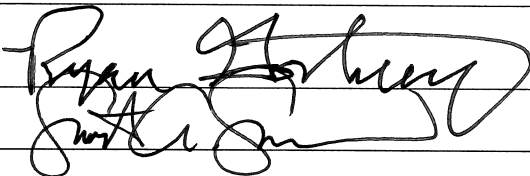
Cost per student: \$50.00

Describe Plans for Raising Funds or Funding Source: Teams are sponsored by HROT

Plans to defray costs for needy students: I will also help as needed

Are needy students made aware of plans? Yes

Signature of Teacher/Sponsor



Signature of Principal:

Date: 11/4/2021

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of Assistant Superintendent:



Date: 11-8-21

Approval by Board:

What is the title of the grant?	What is the name of the granting agency/entity?	Please list school/entity applying.	Individual/contact applying for the grant?	What is the amount applied for?	How will the grant funds be used and who will oversee the management of the grant?	Please explain how the grant funds will be used to support the district vision, focus, and goals.	Please outline the grant budget for the funds requested.	What is the grant submission deadline?
EARN Work-Based Learning Expansion Grants	Indiana Chamber of Commerce	Elkhart HS/ Elkhart Career Center	Gail Draper/ Brandon Eakins	\$125,000	Funding for WBL opportunities, staff oversight, Brandon Eakins	This supports our model of WBL activities to support College and Career readiness	\$20,000 staff stipends/ \$5,000 transportation remainder student wage compensation	12/15/2021



HUMAN RESOURCES

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

TO: DR. STEVEN THALHEIMER
FROM: DR. DENISE SEGER
DATE: NOVEMBER 23, 2021

PERSONNEL RECOMMENDATIONS

CERTIFIED

- a. **New Certified Staff** – We recommend the following new certified staff for employment in the 2021-22 school year:

Dana Soptich	Freshman Division/Special Education
Elaina Werbiansky	Elkhart Academy/Language Arts

- b. **Retirement** – We report the retirement of the following employee effective February 28, 2022:

Kathryn Freehafer Pierre Moran/Art 32 Years of Service

- c. **Leave** – We recommend the approval of an unpaid leave for the following employee:

Denise Uitdenhoven	Hawthorne/Grade 5
Begin: 12/10/21	End: 5/27/22

CLASSIFIED

- a. **New Hires** – We recommend regular employment of the following classified employees:

Dalton Bogaert	Career Center/Technical Assistant
Began: 9/22/21	PE: 11/17/21

Audriana Coleman	Hawthorne/Assistant Secretary
Began: 8/2/21	PE: 11/12/21

Catelynn Fuller	Transportation/Trainer/Dispatch
Began: 9/27/21	PE: 11/22/21

Albina Isleno	Beardsley/Assistant Secretary
Began: 9/20/21	PE: 11/15/21

Gloria Janc
Began: 9/15/21

Osolo/Food Service
PE: 11/10/21

Rebecca Miranda
Began: 9/20/21

Transportation/Bus Driver
PE: 11/15/21

Beverly Richardson
Began: 9/22/21

Transportation/Bus Helper
PE: 11/17/21

Tina Sigris
Began: 9/22/21

Pierre Moran/Custodian
PE: 11/16/21

Brittnee Taylor
Began: 9/28/21

Hawthorne/Food Service
PE: 11/22/21

Wenzday Thimons
Began: 9/27/21

Cleveland/Registered Behavior Technician
PE: 11/22/21

Bill Wooley
Began: 9/20/21

Transportation/Bus Driver
PE: 11/15/21

b. Retirement – We report the retirement of the following classified employees:

Chester House
Began: 7/19/01

Building Services/Custodian
Retire: 1/4/22
20 Years of Service

Marguerite Fowler
Began: 2/3/09

Transportation/Bus Driver
Retire: 12/3/21
12 Years of Service

c. Resignation – We report the resignation of the following classified employees:

Carol Dornhecker
Began: 6/19/17

Transportation/Route Driver Coordinator
Resign: 11/26/21

Karri Kinney
Began: 8/20/18

Pinewood/Paraprofessional
Resign: 11/12/21

Casey Lott
Began: 8/11/20

Beardsley/Paraprofessional
Resign: 12/3/21

Julia Newvine
Began: 2/21/17

North Side/Food Service
Resign: 11/3/21



- d. **Revision** – We recommend the revision of resignation reported on the November 9, 2021, Board Report of the following employee:

Mark Paustian
Began: 3/13/17

Transportation/Mechanic
Resign: 11/5/21

- e. **Termination** – We report the termination of the following employee:

Joy Pendl
Began: 9/16/19

Eastwood/Paraprofessional
End: 11/23/21
Policy: 3139.01S

- f. **Leave** – We recommend the approval of an unpaid leave for the following employee:

Charlotte Sutton
Begin: 10/4/21

Freshman Division/Food Service
End: 2/1/22



ELKHART COMMUNITY SCHOOLS
Elkhart, Indiana

Regular Board of School Trustees' Meetings - 2022

Regular meetings will be held at 7:00 p.m. in the J. C. Rice Educational Services Center
2720 California Road, Elkhart, Indiana unless otherwise noted.

A public work session is held at 6:00 p.m. preceding each regular meeting in the J. C. Rice
Educational Services Center, 2720 California Road, Elkhart, Indiana unless otherwise noted.

January	11, 2022	July	12, 2022
January	25, 2022	July	26, 2022
February	8, 2022	August	9, 2022
February	22, 2022	August	23, 2022
March	8, 2022	September	13, 2022
March	22, 2022	September	27, 2022
April	12, 2022	October	11, 2022
April	26, 2022	October	25, 2022
May	10, 2022	November	8, 2022
May	24, 2022	November	22, 2022
June	7, 2022	December	13, 2022
June	21, 2022	December	20, 2022 8:00 a.m.

Any changes to the regular meeting schedule will be determined by Board action and special notice of any variance in date, time, or location will be posted and mailed to persons who have requested the same.

The annual Board retreat/public work session is scheduled February 24 and 25, 2022, time and location to be determined.

The Board's meeting site is accessible to all persons. Any person requiring accommodation or assistance should contact the Administrative Assistant to the Board of School Trustees with the School Corporation's administrative office, located at 2720 California Road, Elkhart, Indiana 46514, at 574-262-5506.



SCHOOL CALENDAR: July 2022 – June 2023

JULY 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JULY

JANUARY

1/2-1/6/23: Winter Recess – ALL SCHOOLS CLOSED
 [1/9/23]: School resumes after Winter Break
1/16/23: Martin Luther King, Jr. Day – ALL SCHOOLS CLOSED

JANUARY 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	[9]	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

16 teacher days/16 student days

AUGUST 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST

8/8/22: Full day pre-session for teachers – non student day
8/9/22: Full day pre-session for teachers – non student day
8/10/22: Full day pre-session for teachers – non student day
8/11/22: Students' first day – full day for all students

FEBRUARY

2/2/23: eLearning/Building Staff PD
2/17-2/20/23: Presidents' Recess – ALL SCHOOLS CLOSED

FEBRUARY 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

18 teacher days/18 student days

SEPTEMBER 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

SEPTEMBER

9/5/22: Labor Day – ALL BUILDINGS CLOSED
9/27/22: eLearning/Building Staff PD

MARCH

3/8/23: eLearning/Building Staff PD
3/17/23: End of 3rd Grading Period/Midterm (47 days)

MARCH 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

23 teacher days/23 student days

OCTOBER 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

OCTOBER

10/7/22: End of 1st Grading Period/Midterm (41 days)
10/17-10/18/22: Elementary and Secondary P/T Conferences (evening hours)
10/19/22: Elementary and Secondary P/T Conferences (morning hours) and eLearning for all students

APRIL

4/3-4/7/23: Spring Break – ALL SCHOOLS CLOSED
4/13/23: Kindergarten Kick-off (Kindergarten Registration runs April 10-May 5)
4/18/23: eLearning/District Staff PD

APRIL 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

15 teacher days/15 student days

NOVEMBER 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

10/20-10/24/22: Fall Recess – ALL SCHOOLS CLOSED

NOVEMBER

11/23-11/25/22: Thanksgiving Recess – ALL SCHOOLS CLOSED

MAY

5/25/23: Last day for students and teachers (44 days)
5/26/23: In the event an eLearning day cannot be utilized for a closure during the school year, school would be in session in person on this day
5/29/23: Memorial Day

MAY 2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

19 teacher days/19 student days
[91 teacher days/91 student days]

DECEMBER 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

DECEMBER

12/8/22: eLearning/Building Staff PD
12/22/22: End of 2nd Grading Period/1st Semester (48 days)
12/23 – 12/30/22: Winter Recess – ALL SCHOOLS CLOSED

JUNE

JUNE 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

16 teacher days/16 student days
[93 teacher days/89 student days]

184 teacher days/180 student days

ELKHART COMMUNITY SCHOOLS

RESOLUTION FOR TRANSFER OF APPROPRIATIONS

November 23, 2021

WHEREAS, it has been shown that certain appropriations have unencumbered remaining balances and,

WHEREAS, certain accounts are in need of transferred appropriations,

NOW THEREFORE, be it resolved this 23rd day of November 2021, that transfers within budget classifications of certain budgeted funds may be performed in accordance with IC 6-1.1-18-6.

ADOPTED THIS 23rd DAY OF NOVEMBER 2021:

AYE

NAY

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

BOARD OF SCHOOL TRUSTEES

ATTEST: _____
Secretary, Board of School Trustees



ELKHART COMMUNITY SCHOOLS



EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD + ELKHART, IN 46514
PHONE: 574-262-5500

ESSER I

Under the federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021, enacted on March 27, 2020, the Department awards grants to State educational agencies (SEA) for the purpose of providing local educational agencies with emergency fund relief funds to address the impact that Novel Coronavirus Disease 2019 (COVID-19) has had, and continues to have, on elementary and secondary schools across the country. The Coronavirus Aid, Relief, and Economic Security (CARES) Act, also known as the Elementary and Secondary School Emergency Relief (ESSER) fund has certain allowable uses. Additionally, ESSER I funding required Elkhart Community Schools to share an equitable amount of its allocation with non-public schools within the ECS boundaries.

- Total amount allocated to Elkhart Community Schools: \$3,372,097.57
- Total amount received by Elkhart Community Schools: \$3,080,723.17
- Total amount received by non-public schools: \$291,374.40

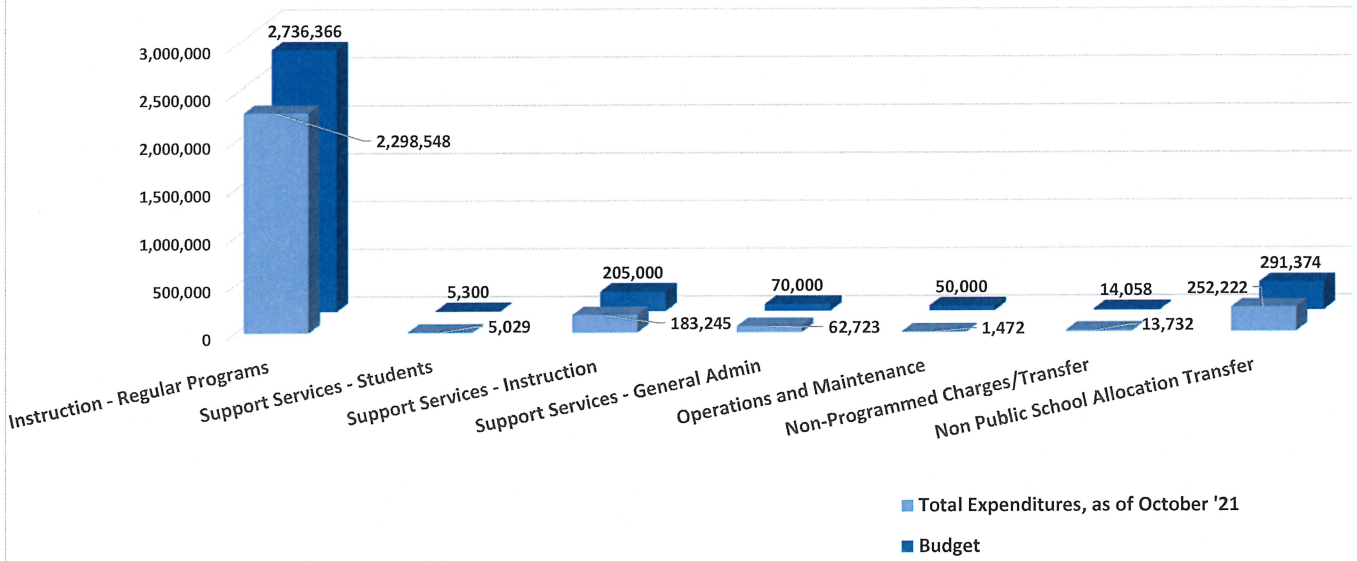
Elkhart Community Schools proposed expenditures of ESSER I dollars based on the allowable uses as follows:

1. **Instruction - Regular Programs.** 200 iPads with cases for student learning. Additional funding for staffing to create stability in teaching staff during 2020-2021. Funding for contracted services to provide a daytime educational camp to teach and assist students with schoolwork while the district provided a virtual option and alternating days of in-person instruction. Total: \$2,736,365.57
2. **Support Services - Students.** Contracted counseling services for students in secondary schools. Total: \$5,300.00
3. **Support Services - Instruction.** Hotspots and WiFi units to equip buses parked in high-need neighborhoods throughout the district. Purchase of a 12-month data plan to support virtual and hybrid learning. Total: \$205,000.00
4. **Support Services - General Admin.** The district contracted with a call center to assist with a high volume of parent calls for technology-based assistance and added a liaison position to the Business Department. Total: \$70,000.00
5. **Operations and Maintenance.** COVID-19 supplies including disinfecting misting machines, cleaning supplies, hand sanitizer, gloves, and masks. Total: \$50,000.00
6. **Non-Programmed Charges.** Transfer of dollars to non-public schools outside of ECS boundaries (LEAs: Goshen and Concord). Total: \$14,057.60

ESSER I - Utilization Review

<i>% of total Budget</i>	<i>Total Expenditures, as of October '21</i>	<i>Total % of Allocation Expended</i>	<i>Budget</i>
81.15%	2,298,547.84	84.00%	Instruction - Regular Programs \$2,736,365.57
0.16%	5,028.75	94.88%	Support Services - Students \$5,300.00
6.08%	183,245.00	89.39%	Support Services - Instruction \$205,000.00
2.08%	62,723.22	89.60%	Support Services - General Admin \$70,000.00
1.48%	1,472.00	2.94%	Operations and Maintenance \$50,000.00
0.42%	13,732.16	97.68%	Non-Programmed Charges/Transfer \$14,057.60
8.64%	252,221.55	86.56%	Non Public School Allocation Transfer \$291,374.40
100.00%	2,816,970.52	83.54%	\$3,372,097.57

ESSER I - Expenditure to Budget, as of 10/31/21





ELKHART COMMUNITY SCHOOLS



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ESSER II

Under the federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021, enacted on December 27, 2020, the Department awards grants to State educational agencies (SEA) for the purpose of providing local educational agencies with emergency fund relief funds to address the impact that Novel Coronavirus Disease 2019 (COVID-19) has had, and continues to have, on elementary and secondary schools across the country. The Elementary and Secondary School Emergency Relief (ESSER) fund has certain allowable uses.

- Total amount allocated to Elkhart Community Schools: \$11,756,499.89

Elkhart Community Schools proposed expenditures of ESSER I dollars based on the allowable uses as follows:

1. **Instruction - Regular Programs.** Supplemental learning phonics program and consumable supplies to address learning loss. Literacy books. Building Trades material losses due to COVID-19. 150 iPads and 50 Chromebooks. Cameras and AV equipment for distance learning classrooms. Contracted services with ETHOS science kits. Building Trades program. Total: \$1,147,607.00
2. **Instruction - Special Programs.** Funding for salaries and benefits to support extra student needs resulting from COVID-19 pandemic, including High Ability teachers, professional development, and supplies for activities. IUSB ENL Mentorship Program. Total: \$933,959.00
3. **Instruction - Summer School Programs.** Funding for additional staffing to run summer school programs in all elementary buildings. Funding to support summer programming for the City of Elkhart. Funding of supplies for programs. Total: \$492,382.00
4. **Instruction - Remediation Programs.** Creation of a credit recovery program within the Art Depot and associated fees. Funding for salaries and benefits to support extra student needs resulting from COVID-19 pandemic, including Art Depot teacher and after school program director. Total: \$245,190.00
5. **Support Services - Students.** Funding for salaries and benefits to support extra student needs resulting from COVID-19 pandemic, including social workers at the secondary level, elementary athletics and attendance dean, and Early College and minority outreach position. Total: \$381,811.00
6. **Support Services - Instruction.** Funding for salaries and benefits to support extra student needs resulting from COVID-19 pandemic. Professional development for all staff in the areas of math, science, reading, phonics, PBL. Purchase of a 12-month data plan to support virtual and hybrid learning. Total: \$1,117,687.89



ELKHART COMMUNITY SCHOOLS



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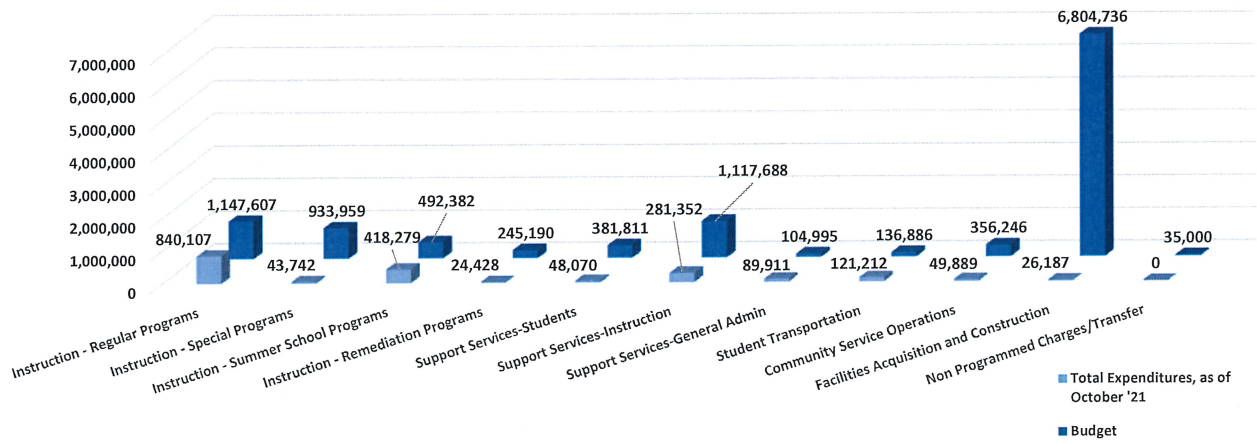
- 7. **Support Services - General Admin.** Funding for salaries and benefits to support extra student needs resulting from COVID-19 pandemic, including summer school administrators. Contracted services with Creative Financial Solutions. Total: \$104,995.00
- 8. **Student Transportation.** Funding for salaries and benefits to support extra student needs resulting from COVID-19 pandemic, including summer school bus drivers and helpers. Total: \$136,886.00
- 9. **Community Service Operations.** Funding for salaries and benefits to support extra student needs resulting from COVID-19 pandemic, including EL community and family specialists at the secondary level to assist with family outreach and translation services. Total: \$356,246.00
- 10. **Facilities Acquisition and Construction.** HVAC systems at all schools. Library improvements at the secondary level. Total: \$6,804,736.00
- 11. **Non-Programmed Charges.** Employee Assistance Program. Total: \$35,000.00

Expenditure	Amount
Instruction - Regular Programs	\$1,147,607.00
Instruction - Special Programs	\$933,959.00
Instruction - Summer School Programs	\$492,382.00
Instruction - Remediation Programs	\$245,190.00
Support Services - Students	\$381,811.00
Support Services - Instruction	\$1,117,687.89
Support Services - General Admin	\$104,995.00
Student Transportation	\$136,886.00
Community Service Operations	\$356,246.00
Facilities Acquisition and Construction	\$6,804,736.00
Non-Programmed Charges/Transfer	\$35,000.00
Total	\$11,756,499.89

ESSER II - Utilization Review

<i>% of Total Budget</i>	<i>Total Expenditures, as of October '21</i>	<i>Total % of Allocation Expended</i>	<i>Account</i>	<i>Budget</i>
9.76%	840,107.22	73.21%	Instruction - Regular Programs	\$1,147,607.00
7.94%	43,741.90	4.68%	Instruction - Special Programs	\$933,959.00
4.19%	418,279.05	84.95%	Instruction - Summer School Programs	\$492,382.00
2.09%	24,427.94	9.96%	Instruction - Remediation Programs	\$245,190.00
3.25%	48,070.41	12.59%	Support Services-Students	\$381,811.00
9.51%	281,352.05	25.17%	Support Services-Instruction	\$1,117,687.89
0.89%	89,910.72	85.63%	Support Services-General Admin	\$104,995.00
1.16%	121,211.77	88.55%	Student Transportation	\$136,886.00
3.03%	49,888.79	14.00%	Community Service Operations	\$356,246.00
57.88%	26,186.53	0.38%	Facilities Acquisition and Construction	\$6,804,736.00
0.30%	0.00	0.00%	Non Programmed Charges/Transfer	\$35,000.00
100.00%	1,943,176.38	16.53%		\$11,756,499.89

ESSER II - Expenditure to Budget, as of 10/31/21





ELKHART COMMUNITY SCHOOLS



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ESSER III

Under the federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021, enacted on March 11, 2021, the Department awards grants to State educational agencies (SEA) for the purpose of providing local educational agencies with emergency fund relief funds to address the impact that Novel Coronavirus Disease 2019 (COVID-19) has had, and continues to have, on elementary and secondary schools across the country. The Elementary and Secondary School Emergency Relief (ESSER) fund has certain allowable uses.

- Total amount allocated to Elkhart Community Schools: \$26,403.428.72

Elkhart Community Schools proposed expenditures of ESSER I dollars based on the allowable uses as follows:

1. **Instruction - Regular Programs.** Tier 3 learning materials, consumables, and demo site. Kindergarten consumables. Science Kit libraries. Supplemental math student consumables and teacher resource books. Student access to 6,000+ enhanced digital books. Student registration fees for afterschool clubs. Contracted services with ETHOS science kits. Literacy books. Building Trades material losses due to COVID-19. 150 iPads and 50 Chromebooks. Cameras and AV equipment for distance learning classrooms. Contracted services with ETHOS science kits. Building Trades program. Total: \$4,683,726.72
2. **Instruction - Special Programs.** Funding for salaries and benefits to support extra student needs resulting from COVID-19 pandemic, including high ability teachers. Student and teacher materials for high ability and special education. Total: \$392,690.00
3. **Instruction - Adult/Continuing Ed Programs.** Funding for salaries and benefits to support extra student needs resulting from COVID-19 pandemic - COVID compensation pay. Total: \$36,274.00
4. **Instruction - Summer School Programs.** Partnering summer programs with the City of Elkhart, Elkhart Parks Department, Elkhart Education Foundation, Five Star, Lifeline, and ULEAD. Total: \$1,398,625.00
5. **Instruction - Remediation Programs.** Funding for salaries and benefits to support extra student needs resulting from COVID-19 pandemic, including after school programs, after school program director, Art Depot teacher and paraprofessional. Club registrations. Total: \$1,534,501.00
6. **Support Services - Students.** Funding for salaries and benefits to support extra student needs resulting from COVID-19 pandemic, including vice principal of student supports,



ELKHART COMMUNITY SCHOOLS



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- social workers at the secondary level, elementary athletics and attendance dean, Early College and minority outreach staff member. Total: \$2,228,127.00
7. **Support Services - Instruction.** Funding for salaries and benefits to support extra student needs resulting from COVID-19 pandemic, including K-6 math coach. Professional development with Wilson PD, Solution Tree RTI, Coaching Academy & Embedded Coaching for MTSS. Technology supplies for PD. PD for Trauma-Informed Care, SIOP, De-escalation, and community service. Total: \$5,448,285.00
 8. **Support Services - General Admin.** Funding for salaries and benefits to support extra student needs resulting from COVID-19 pandemic, including summer school administrators. Contracted services with Creative Financial Solutions. Total: \$405,203.00
 9. **Operations and Maintenance.** Multi-surface cleaning vacuums with HEPA filtration. Funding for salaries and benefits to support extra student needs resulting from COVID-19 pandemic, including custodial staff. Cleaning supplies related to COVID-19. Total: \$3,555,243.00
 10. **Student Transportation.** Funding for salaries and benefits to support extra student needs resulting from COVID-19 pandemic, including summer school bus drivers and helpers. Total: \$911,601.00
 11. **Community Service Operations.** Funding for salaries and benefits to support extra student needs resulting from COVID-19 pandemic, including EL community and family specialists at the secondary level to assist with family outreach and translation services. Total: \$958,804.00
 12. **Facilities Acquisition and Construction.** HVAC systems at all schools. Library improvements at the elementary level. Total: \$2,525,707.00
 13. **Non-Programmed Charges.** Funding for salaries and benefits to support extra student needs resulting from COVID-19 pandemic, including food service. Food services provided during pandemic. Total: \$2,324,642.00

Expenditure	Amount
Instruction - Regular Programs	\$4,683,726.72
Instruction - Special Programs	\$392,690.00
Instruction - Adult/Continuing Ed Programs	\$36,274.00
Instruction - Summer School Programs	\$1,398,625.00
Instruction - Remediation Programs	\$1,534,501.00



ELKHART COMMUNITY SCHOOLS

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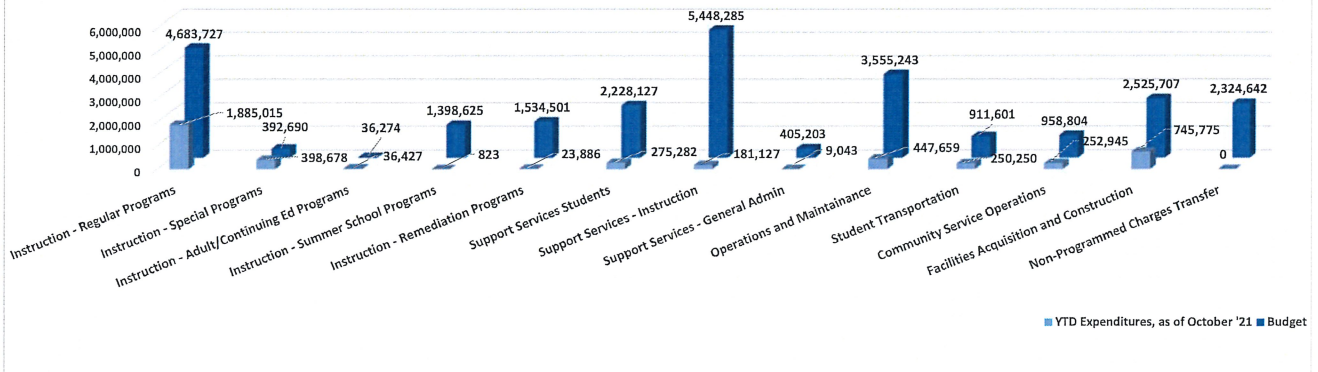
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Support Services - Students	\$2,228,127.00
Support Services - Instruction	\$5,448,285.00
Support Services - General Admin	\$405,203.00
Operations and Maintenance	\$3,555,243.00
Student Transportation	\$911,601.00
Community Service Operations	\$958,804.00
Facilities Acquisition and Construction	\$2,525,707.00
Non-Programmed Charges/Transfer	\$2,324,642.00
Total	\$26,403,428.72

ESSER III - Utilization Review

ESSER III Expenditure Summary				
<i>% of Total Budget</i>	YTD Expenditures, as of October '21	Total % of Allocation Expended	Account	Budget
17.74%	1,885,015.38	40.25%	Instruction - Regular Programs	\$4,683,726.72
1.49%	398,677.75	101.52%	Instruction - Special Programs	\$392,690.00
0.14%	36,426.94	100.42%	Instruction - Adult/Continuing Ed Programs	\$36,274.00
5.30%	823.14	0.06%	Instruction - Summer School Programs	\$1,398,625.00
5.81%	23,886.03	1.56%	Instruction - Remediation Programs	\$1,534,501.00
8.44%	275,281.55	12.35%	Support Services Students	2,228,127.00
20.63%	181,126.90	3.32%	Support Services - Instruction	5,448,285.00
1.53%	9,042.75	2.23%	Support Services - General Admin	405,203.00
13.47%	447,659.23	12.59%	Operations and Maintainance	3,555,243.00
3.45%	250,250.34	27.45%	Student Transportation	911,601.00
3.63%	252,945.30	26.38%	Community Service Operations	958,804.00
9.57%	745,775.25	29.53%	Facilities Acquisition and Construction	\$2,525,707.00
8.80%	0.00	0.00%	Non-Programmed Charges Transfer	\$2,324,642.00
100.00%	\$4,506,910.56	17.07%		\$26,403,428.72

ESSER III - Expenditure to Budget, as of 10/31/21



ACCOUNT BALANCES/INVESTMENT DETAIL
October 2021

CASH:

Petty Cash	\$	500.00
Lunch Change Fund		2,010.00

BANK ACCOUNTS:

Teachers Credit Union	\$	2,972,117.94
Lake City Bank – Accounts Payable		(2,139,363.17)
Lake City Bank – Payroll Account		(534,069.48)
Lake City Bank – Flex Account		74,038.05
Lake City Bank – Merchant Account		-
Lake City Bank – Prepaid Lunch		153,500.18
Lake City Bank – Deposit Account		29,819,779.44
Lake City Bank – Book Rental		-
Chase Bank – Book Rental		-
BMO Harris Bank (UMR insurance)		407,420.00

INVESTMENTS:

Certificate of Deposit	-
------------------------	---

\$ 30,755,932.96

Medical Plan Experience

October 2021

	<u>Cur Mo</u>	<u>Cur Mo Pr Yr</u>	<u>Chg</u>	<u>YTD Cur</u>	<u>YTD Pr</u>	<u>Chg</u>
UMR Medical	\$ 555,902	\$ 620,720	\$ (64,818)	\$ 6,684,412	\$ 5,556,296	\$ 1,128,116
UMR Rx	\$ 227,868	\$ 214,458	\$ 13,410	\$ 1,666,089	\$ 1,694,678	\$ (28,589)
Rx Rebate	\$ -	\$ -	\$ -	\$ (587,766)	\$ (423,595)	\$ (164,171)
Less Amt Above Stop Loss	\$ (33,278)	\$ (909)	\$ (32,369)	\$ (33,278)	\$ (14,163)	\$ (19,115)
Claim Cost Total	\$ 750,492	\$ 834,269	\$ (83,777)	\$ 7,729,457	\$ 6,813,216	\$ 916,241
Expected Claim Cost	\$ 818,520	\$ 865,436	\$ (46,916)	\$ 8,646,002	\$ 8,630,074	\$ 15,928
Claims vs. Expected	\$ (68,028)	\$ (31,167)	\$	\$ (916,545)	\$ (1,816,858)	
Non Claim Costs (administration, clinic, pharmacy, stop-loss)	\$ 187,473	\$ 192,412	\$ (4,939)	\$ 2,044,803	\$ 1,939,986	\$ 104,817
Total Cost (Claim + Non-claim)	\$ 937,965	\$ 1,026,681	\$	\$ 9,774,260	\$ 8,753,202	
Enrollment	971	1,025		10,262	10,314	
Cost Per Employee Per Month (PEPM)	\$ 965.98	\$ 1,001.64	\$	\$ 952.47	\$ 848.67	12.2%
Paid Claims Per Employee			\$	\$ 753.21	\$ 660.58	14.0%